

Regular Meeting #36 - 2025
Fairfield County Commissioners' Office
September 16, 2025

Review Meeting

The Commissioners met at 7:00 p.m. at the Rushcreek Township Fire Department located at 201 Marietta St., Bremen, OH. Commissioner Fix called the meeting to order, and the following Commissioners were present: Jeff Fix, Steve Davis and David Levacy. Also present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Information and Communications Coordinator, Bennett Niceswanger; Utilities Director, Tony Vogel; Auditor, Dr. Carri Brown; Sheriff's Deputies, Kevin Romine, Andy Robberts, and Tarek Gasser; Economic & Workforce Development Director, Rick Szabrak; JFS Director, Corey Clark; and Planner, Josh Hillberry.

Also in attendance: Jeff Feyko, Ray Stemen, Lisa Burnworth, Liz Moe, Chad Ashbaugh, and Rick Moyer.

Welcome

Commissioner Fix opened the meeting by welcoming everyone in attendance. He thanked Rushcreek Township for their willingness to host the Commission.

Public Comments

Ray Stemen of Lancaster spoke on the assassination of Charlie Kirk and offered a prayer.

Legal Update

There was no legal update.

County Administration Update

- *The County Administration Update was provided by County Administrator, Aundrea Cordle, unless otherwise indicated.*

Week in Review

Highlights of Resolutions

Administrative Approvals

The review packet contains a list of administrative approvals.

Resolution Review

There are 30 resolutions on the agenda for the Regular voting meeting.

Resolutions of note:

- An Expedited Type II Annexation of 70.765 +/- acres from Walnut Township to the Village of Baltimore. Agent for petitioners, Jeffrey Feyko.
- A resolution from the Emergency Management Agency nominating Angela Krile to the State Emergency Response Commissioner for appointment to the Fairfield County Local Emergency Planning Committee as the Media personnel position.
- A resolution from the Engineer to schedule the 2025 Annual Township Trustee Meeting. The meeting will take place on October 3, 2025 at 9:00 a.m. at the Engineer's Office.
- A resolution from the Engineer to approve the plat for Sycamore Springs Phase 1.

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- Three resolutions from Job and Family services for service agreements.
- A resolution from Job and Family Services for a grant agreement with the Dave Thomas Foundation for Adoption.
- Two resolutions from the Regional Planning Commission authorizing the contract with Cooper Concrete Services LLC for CDBG projects in the Villages of Bremen and Amanda, and another authorizing the contract with Saorsa Construction Ohio, Inc. for CDBG projects in the Village of Bremen.
- A resolution from the Sheriff for the disposal of two disabled vehicles.
- A resolution from the Lancaster-Fairfield Community Action Agency to approve the Fiscal Year 2026 CFLP Solid Waste District Recycling Services and Recycling Litter Prevention Grant Application for Fairfield County.

Budget Review

No budget review.

Calendar Review/Invitations Received

Informational Items

- Family and Children First Full Council Meeting, September 18, 2025, 8:30 a.m., Fairfield County Agricultural Building, 831 College Ave., Lancaster
- Lancaster Fairfield Community Action Agency Board of Directors Meeting, September 18, 2025, 11:30 a.m., Recycling Center, 1761 E. Main St., Lancaster
- Lancaster Fairfield Community Action Agency Silent Auction and Annual Dinner, September 18, 2025, 5:00 p.m., Alley Park Lodge, 2805 Old Logan Rd. SE, Lancaster
- CFLP Policy Committee Meeting, September 19, 2025, 9:00 a.m., Donald Hill Administration Building, 20 S. Second St., Newark
- Job & Family Services 25th Anniversary Celebration, September 25, 2025, 3:30 - 5:00 p.m., Government Services Building, 239 W. Main St., Lancaster
- North Water Plant Friends and Family Day, September 27, 2025, 10:00 a.m. – 2:00 p.m., 409 N Memorial Dr., Lancaster
- The Senior Hub – Meals on Wheels Brown Bag It For Hunger Fundraiser, Wednesday, September 24, 2025

Correspondence

- AEP Update Regarding East Logan/South Lancaster Transmission Line Rebuild Project
- Texas Eastern Transmission, LP Notice of Scheduled Maintenance in Fairfield County Easements
- Fairfield County Municipal Court Criminal/Traffic Division Fee Report, August 2025
- Letter from the Bloom Township Board of Trustees regarding industrial solar projects

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Updates from Elected Officials and Department Heads

JFS Director Corey Clark spoke about the JFS 25th anniversary celebration. Additionally, executive leadership from ODJFS will meet with eligibility workers and observe how SNAP cases are filed with the intent to lower the error rates throughout the state.

Commissioner Fix asked if the state will be looking at Fairfield County as an example.

Director Clark stated that the county will be used as an example for other counties, but it will also give the state an opportunity to get a better understanding of what goes into that process. At least half of the errors are made by the customers themselves but are factored into the county statistics.

Josh Hillberry stated that the two resolutions from Regional Planning are the first projects to be awarded for this year's CDBG.

Rick Szabrak reported that the housing study has concluded and will soon see the results. The Workforce Center will hold Discovery Days for high school seniors and has 185 students (approximately 10% of the high school senior population in the county) signed up for the program. Lastly, he reported receiving a low-interest grant from ODOT for improvement to the Basil-Western corridor.

Tony Vogel stated that Utilities has posted three separate RFQ's for utility improvements.

Auditor Brown will host the Enterprise state taxing training this week. Her website will also receive updates to show residents the breakdown of their property taxes in a more detailed way. Her office will also be offering training to township fiscal officers.

Old Business

Commissioner Levacy stated that the Veterans Hall of Fame will induct prior inductees from the State Veterans Hall of Fame into the Fairfield County Veterans Hall of Fame on November 13th.

New Business

None.

Regular (Voting) Meeting

The Commissioners continued to the Regular/Voting portion of the meeting, and the following Commissioners were present: Jeff Fix, Steve Davis and David Levacy. Also present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Information and Communications Coordinator, Bennett Niceswanger; Utilities Director, Tony Vogel; Auditor, Dr. Carri Brown; Sheriff's Deputies, Kevin Romine, Andy Robberts, and Tarek Gasser; Economic & Workforce Development Director, Rick Szabrak; JFS Director, Corey Clark; and Planner, Josh Hillberry.

Also in attendance: Jeff Feyko, Ray Stemen, Lisa Burnworth, Liz Moe, Chad Ashbaugh, and Rick Moyer.

Pledge of Allegiance

Commissioner Fix asked everyone to rise as able and lead the Pledge of Allegiance.

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Announcements

None.

Approval of Minutes for September 4, 2025

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Minutes for the Tuesday, September 4, 2025, meeting.

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

Approval of Resolutions from the Fairfield County Board of Commissioners

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions:

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| 2025-09.16.a | A Resolution to Approve the Expedited Type II Annexation of 70.765 +/- Acres from Walnut Township to the Village of Baltimore, Pursuant to Ohio Revised Code (R.C.) 709.023, Agent for petitioner Jeffrey Feyko |
| 2025-09.16.b | A resolution approving an account to account transfer in a major object expense category for grant fund# 2788, CDBG FY2022. |
| 2025-09.16.c | A resolution authorizing the approval repayment of an advance to the General Fund for FAA grant fund# 3011, sub fund# 8356. |
| 2025-09.16.d | A resolution to approve a memo transactions for interest allocation reimbursements for Fairfield Department of Health, Fairfield County Parks, & Fairfield County Port Authority – Fund #7012, #7321, & #7308. |

Jeff Feyko stated that the Village of Baltimore was contacted by both property owners who have been approached for development. He looks forward to these much needed development in the village.

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

Approval of a Resolution from the Fairfield County Board of Developmental Disabilities

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Board of Developmental Disabilities:

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| 2025-09.16.e | A resolution to approve a memo exp./ memo receipt for the cost of transportation for individuals paid to Fairfield County Transit as a memo expenditure for fund# 2060 - Fairfield County Board of Developmental Disabilities |
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Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

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Approval of a Resolution from the Fairfield County Board of Elections

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Board of Elections:

2025-09.16.f A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category –Fund 1001-Board of Elections

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

Approval of Resolutions from the Fairfield County Emergency Management Agency

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Emergency Management Agency:

2025-09.16.g A resolution in the matter of nominations to the Fairfield County Local Emergency Planning Committee – LEPC for the EMA

2025-09.16.h A resolution authorizing an EMA fund to fund transfer.

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

Approval of Resolutions from the Fairfield County Engineer

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Engineer:

2025-09.16.i A resolution to Schedule an Annual Township Trustee Meeting [Engineer]

2025-09.16.j A resolution to approve the plat for Sycamore Springs – Phase 1.

2025-09.16.k A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for repairs and maintenance.

2025-09.16.l A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for vacation time payout

2025-09.16.m A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for construction in progress

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

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Approval of a Resolution from the Fairfield County Family and Children First Council

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Family and Children First Council:

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| 2025-09.16.n | A resolution to request for appropriations for Fund #7521 Family and Children First Council (FCFC). Fund to The Family and Children First Council Fund #7521, Sub-fund #8160 Help Me Grow – Early Intervention SFY26 |
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Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

Approval of Resolution from Fairfield County Job and Family Services

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job and Family Services:

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| 2025-09.16.o | A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Noble Vision Behavior Health LLC. |
| 2025-09.16.p | A resolution for the Purchase of Service Agreement between Job & Family Services, Child Protective Services Department and Ohio Guidestone. |
| 2025-09.16.q | A resolution for the Purchase of Service Agreement between Job & Family Services, Child Protective Services Department and The Recovery Center. |
| 2025-09.16.r | A resolution regarding a Grant Agreement between Dave Thomas Foundation for Adoption and Fairfield County Job & Family Services (FCJFS), the Protective Services Department (FCPS) |

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

Approval of Resolutions from the Fairfield County Prosecutor

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Prosecutor:

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| 2025-09.16.s | A resolution approving a Fund to Fund transfer from the Prosecutor's Local Match Allocation to Fund 2784 (Sub-Fund 8351) for Grant Year 2025/2026. |
| 2025-09.16.t | A resolution to appropriate from unappropriated in a major expenditure object category Prosecuting Attorney Victim Assistance Fund 2784 Sub-Fund 8351 Victims of Crime Act Grant 2025/2026 |

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

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Approval of Resolutions from the Fairfield County Regional Planning Commission

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Regional Planning Commission:

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| 2025-09.16.u | A resolution authorizing the contract, notice to proceed and notice of commencement to Cooper Concrete Services LLC for the CDBG – Village of Bremen - Broad Street Sidewalks + Village of Amanda - ADA Compliant Sidewalk Ramps project. |
| 2025-09.16.v | A resolution authorizing the contract, notice to proceed and notice of commencement to Saorsa Construction Ohio, Inc. for CDBG - PY2024 - Village of Bremen – Marietta Street Paving & Drainage Improvements and Village of Bremen – Howell Park Improvements – Walking Path project. |

Commissioner Fix asked Josh Hillberry to speak on which projects will be done in the Village of Bremen.

Josh Hillberry stated the first resolution to Cooper Concrete Services LLC will be a sidewalk project to repair sidewalks near the Bremen Café, and the second will be for repairing drainage on Marietta Street and redoing walking path.

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

Approval of Resolutions from the Fairfield County Sheriff

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Sheriff:

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| 2025-09.16.w | A resolution approving the disposal of 2 disabled vehicles [Sheriff] 2025-09.16.x A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category –23100101, General Fund |
| 2025-09.16.y | A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Sheriff; 2442, Commissary |

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

Approval of a Resolution from the Lancaster-Fairfield Community Action Agency

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Lancaster-Fairfield Community Action Agency:

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| 2025-09.16.z | A Resolution to approve the Fiscal Year 2026 CFLP Solid Waste District Recycling Services and Recycling & Litter Prevention Grant Application for Fairfield County. |
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Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

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Approval of Resolutions from the South-Central Major Crimes Unit

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the South-Central Major Crimes Unit

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| 2025-09.16.aa | A resolution authorizing the approval to extend the due date for repayments on an advance for MCU Fund 7829 (8353) JAG Grant Fund; 7858 (8342) COSSAP DOJ Grant; and 7911 VCR Grant |
| 2025-09.16.bb | A resolution authorizing the approval to extend the due date for repayments on an advance for MCU Fund 7864/8359 Recovery Ohio 2024 and 7585/8360 COSSAP23 |
| 2025-09.16.cc | A resolution authorizing the approval of an advance from the General Fund to 7829 (subfund 8362) JAG24 OCJS and 7830 (Subfund 8370) DLEF2024. |

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

Approval of the Payment of Bills

On the motion of David Levacy and the second of Steve Davis, the Fairfield County Board of Commissioners voted to approve the following resolution for the Payment of Bills:

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| 2025-09.16.dd | A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval. |
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Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

Adjournment

With no further business, on the motion of David Levacy, and the second of Steve Davis, the Board of Commissioners voted to adjourn at 7:29 p.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

The next Regular Meeting is scheduled for 9:00 a.m. on Tuesday, September 23th, 2025, in the Commissioners' Hearing Room, 210 E. Main St., Lancaster, OH.

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