

Regular Meeting #38 - 2025
Fairfield County Commissioners' Office
September 30, 2025

Review Meeting

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room located at 210 E. Main St., Lancaster, OH. Commissioner Fix called the meeting to order, and the following Commissioners were present: Jeff Fix and David Levacy. Also present: County Administrator, Aundrea Cordle; Clerk, Rochelle Menningen; Information and Communications Coordinator, Bennett Niceswanger; IT Director, Dan Neeley; HR Deputy Director, Abby Watson; JFS Director, Corey Clark; EMA Deputy Director, Garrett Blevins; Economic Development Specialist, Vince Carpico; Assistant Prosecuting Attorney, Austin Lines; Auditor, Dr. Carri Brown; Recorder, Lisa McKenzie; Sheriff, Alex Lape; Treasurer, Jim Bahnsen; FCFC Manager, Tiffany Wilson; JFS Deputy Director, Heather O'Keefe; Deputy Utilities Director, Josh Anders; Urban Technician, Chad Lucht; Sheriff's Deputies, Kevin Romine and Dustin Beavers; and Interim RPC Director, Holly Mattei. Also in attendance: Ray Stemen, Missy Hoover-Connor, and Sherry Pymmer.

Virtual attendees: Lori Lovas, Shelby Hunt, Jessica Murphy, Lori Hawk, Stacy Hicks, Alisha Hoffman, Jerry Starner, Jennifer Morgan, Lynette Barnhart, Michael Kaper, Aubrey Ward, Greg Forquer, Baylie Blevins, Justin Messinger, BGM, Jeff Barron, Andy Robberts, Andy Boystel, Lisa, Tony Vogel, Brian Wolfe, and Ed.

Welcome

Commissioner Fix opened the meeting by welcoming everyone in attendance and stated that Commissioner Davis was at the MORPC Summit on Sustainability to receive an award for the work he has done on transportation.

Public Comments

Ray Stemen of Lancaster offered his appreciation for the leadership in the county and offered a prayer.

Legal Update

There was no legal update.

County Administration Update

- *The County Administration Update was provided by County Administrator, Aundrea Cordle, unless otherwise indicated.*

Week in Review

2025 OHJMS Jail Inspection

Congratulations to the Sheriff's Office on achieving compliance with 100% of the Essential and 100% of the Important Standards Inspected for the 2025 Full-Service Jail. A huge thank you to the Sheriff and his staff for their hard work and efforts achieving this level of compliance and for also receiving 100% on their Federal Inspection.

Fairfield County's 2025 State of the County Address

The 2025 State of the County Address is today at the Sheridan Center. Registration will start at 11:00 a.m. The event is sold out but is a public meeting for anyone who is planning to attend.

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The Hunger Games of Generosity

Fairfield DD and JFS have been facing off in a food drive competition for 211's Hunger Action Month. DD is in the lead with 1393 donated items. "The Hunger Games of Generosity" will run through the remainder of September. You can donate items at JFS, DD, or even here in the Administrative Courthouse on the first floor. Every donation makes a difference for families right here in Fairfield County!

Highlights of Resolutions

Administrative Approvals

The review packet contains a list of administrative approvals.

Resolution Review

There are 17 resolutions on the agenda for the Regular voting meeting.

Resolutions of note:

- Economic and Workforce Development has a resolution to approve the State Infrastructure Bank loan term sheet from ODOT for the Basil-Western Road Realignment Project. Fairfield County applied for the 20 year term loan, with a 3% interest rate, in the amount of \$4,008,000.
- The Engineer's Office has a resolution authorizing Jeremiah Upp to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement Program for bridge replacement projects.
- Regional Planning has a resolution to approve a replat of the DHL subdivision.
- And Utilities has a resolution to approve assessing 2025 water and sewer delinquencies.

Budget Review

There was no Budget Review.

Calendar Review/Invitations Received

- *The Calendar Review, Invitations Received, and Correspondence, were provided by the Clerk to the Board of Commissioners, Rochelle Menningen, unless otherwise indicated.*
- MCU Governing Board Meeting, Fairfield County EMA, 240 Baldwin Dr., Lancaster, October 1, 2025, 11:00 a.m.
- 2025 Economist Event Hosted by Park National Bank, The Mill Event Center, 431 S. Columbus St., Lancaster, October 2, 2025, 7:30 a.m.
- CCAO Post Budget Briefing, Delaware County Byxbe Meeting Room, 1610 State Route 521, Delaware, October 3, 2025, 9:30 a.m.

Correspondence

- Ohio Department of Rehabilitation and Correction, September 26, 2025, Re: 2025 Annual Jail Inspection

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- City of Lancaster Board of Zoning Appeals, Notice of BZA Case #772, Sign Variance for 1141 E. Main St., Case to be Heard October 14, 2025, 2:00 p.m., Lancaster City Hall, Second Floor, 1897 Room, 104 E. Main St., Lancaster
- Correspondence from 4-H Participants Re: Fairfield County Livestock Auction, October 10, 2025, 10:00 a.m.

Updates from Elected Officials and Department Heads

Chad Lucht stated that the Soil and Water Conservation District is hosting an event for FFA.

Holly Mattei stated that they have entered into a Memorandum of Understanding with the Village of Millersport to help the village administer zoning regulations.

Auditor Brown stated that the regional council has approved recommendations for property tax relief. Last week, she travelled to Seneca County to give a presentation. The Auditor's Weights and Measurers team have completed all the testing of the weights and scales at the Fairfield County Fair.

Vince Carpico stated that there would be a resolution on the agenda for the next meeting regarding the Millersport Data Center.

Garrett Blevins stated that the Small Business Administration will be packing up their mobile office located at the Emergency Management building and encouraged people to utilize their services before they leave.

Dan Neeley stated that County IT has made investments in cybersecurity in recent years and they are seeing the benefits.

Corey Clark thanked everyone who attended the JFS 25th Anniversary event last week.

Old Business

Commissioners Fix and Levacy enjoyed attending the JFS 25th Anniversary event and meeting former JFS employees.

New Business

None.

Regular (Voting) Meeting

The Commissioners continued to the Regular/Voting portion of the meeting, and the following Commissioners were present: Jeff Fix and David Levacy. Also present: County Administrator, Aundrea Cordle; Clerk, Rochelle Menningen; Information and Communications Coordinator, Bennett Niceswanger; IT Director, Dan Neeley; HR Deputy Director, Abby Watson; JFS Director, Corey Clark; EMA Deputy Director, Garrett Blevins; Economic Development Specialist, Vince Carpico; Assistant Prosecuting Attorney, Austin Lines; Auditor, Dr. Carri Brown; Recorder, Lisa McKenzie; Sheriff, Alex Lape; Treasurer, Jim Bahnsen; FCFC Manager, Tiffany Wilson; JFS Deputy Director, Heather O'Keefe; Deputy Utilities Director, Josh Anders; Urban Technician, Chad Lucht; Sheriff's Deputies, Kevin Romine and Dustin Beavers; and Interim RPC Director, Holly Mattei. Also in attendance: Ray Stemen, Missy Hoover-Connor, and Sherry Pymer.

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Virtual attendees: Lori Lovas, Shelby Hunt, Jessica Murphy, Lori Hawk, Stacy Hicks, Alisha Hoffman, Jerry Starner, Jennifer Morgan, Michael Kaper, Aubrey Ward, Greg Forquer, Baylie Blevins, Justin Messinger, Andy Robberts, Lisa, Tony Vogel, Brian Wolfe, and Ed.

Pledge of Allegiance

Commissioner Fix asked everyone to rise as able and lead the Pledge of Allegiance.

Announcements

None.

Approval of Minutes for September 23, 2025

On the motion of David Levacy and the second of Jeff Fix, the Board of Commissioners voted to approve the Minutes for the Tuesday, September 23, 2025, meeting.

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Jeff Fix

Approval of Resolutions from the Fairfield County Board of Commissioners

On the motion of David Levacy and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolutions:

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| 2025-09.30.a | A resolution approving an account to account transfer in a major object expense category for the Safety & Security Budget, General Fund# 1001. |
| 2025-09.30.b | A resolution to approve a memo transactions for interest allocation reimbursements for Fairfield Department of Health, Fairfield County Parks, & Fairfield County Port Authority – Fund #7012, #7321, & #7308. |

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Jeff Fix

Approval of a Resolution from the Fairfield County Auditor - Payroll

On the motion of David Levacy and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolution from the Fairfield County Auditor - Payroll:

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| 2025-09.30.c | A resolution authorizing a memo expense memo receipt for the General Fund 2% administrative fee for managing the county self-insurance program, Fund #5376 to General #1001 - Fairfield County Auditor |
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Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Jeff Fix

Approval of a Resolution from the Fairfield County Dog Shelter

On the motion of David Levacy and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolution from the Fairfield County Dog Shelter:

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| 2025-09.30.d | A resolution to appropriate from unappropriated in a major expenditure object categories for Dog Shelter; #2002. |
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Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Jeff Fix

Approval of a Resolution from Fairfield County Economic & Workforce Development

On the motion of David Levacy and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolution from Fairfield County Economic & Workforce Development:

2025-09.30.e A Resolution to Approve the SIB Loan term sheet from the Ohio Department of Transportation, State Infrastructure Bank for the Basil Western Road Realignment Project

Aundrea Cordle thanked Anthony Iachini and Engineer Upp for their work on the Basil-Western Road Realignment project and its financing.

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Jeff Fix

Approval of Resolutions from the Fairfield County Engineer

On the motion of David Levacy and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Engineer:

2025-09.30.f A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for other

2025-09.30.g A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for contractual services

2025-09.30.h A resolution authorizing Jeremiah D. Upp, Fairfield County Engineer, to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement Program and to execute contracts as required.

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Jeff Fix

Approval of Resolution from Fairfield County Job and Family Services

On the motion of David Levacy and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job and Family Services:

2025-09.30.i A resolution to approve a memo exp./ memo receipt for the costs of Birth Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072 Public Children's Services

2025-09.30.j A resolution to approve a memo exp./ memo receipt for the costs of Bus Passes paid to Lancaster-Fairfield Public Transit as a memo expenditure for fund# 2072 Public Children's Services

2025-09.30.k A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and The Bair Foundation.

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2025-09.30.l A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Dimensional Phases Group Home.

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Jeff Fix

Approval of a Resolution from the Fairfield County Regional Planning Commission

On the motion of David Levacy and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolution from the Fairfield County Regional Planning Commission:

2025-09.30.m A resolution to approve the Dedication Replat of the DHL Subdivision

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Jeff Fix

Approval of Resolutions from the Fairfield County Sheriff

On the motion of David Levacy and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Sheriff:

2025-09.30.n A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Sheriff; 2442, Commissary

2025-09.30.o A resolution approving the submission of the Fiscal Year 2026 CFLP Litter Law Enforcement Grant Application to CFLP

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Jeff Fix

Approval of a Resolution from Fairfield County Utilities

On the motion of David Levacy and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolution from Fairfield County Utilities:

2025-09.30.p A Resolution to Assess 2025 Water and Sewer Delinquencies

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Jeff Fix

Approval of the Payment of Bills

On the motion of David Levacy and the second of Jeff Fix, the Fairfield County Board of Commissioners voted to approve the following resolution for the Payment of Bills:

2025-09.30.q A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Jeff Fix

Adjournment

The next Regular Meeting is scheduled for 9:00 a.m. on Tuesday, October 7, 2025, in the Commissioners' Hearing Room, 210 E. Main St., Lancaster, OH.

NAYS: None


Jeff Fix
Commissioner


Steve Davis
Commissioner


David Leracy
Commissioner


Rochelle Menningen, Clerk

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