

Regular Meeting 39 - 2026
Fairfield County Commissioners' Office
October 6, 2026

Review Meeting

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room located at 210 E. Main St., Lancaster, OH. Commissioner Steve Davis called the meeting to order, and Commissioners David Levacy and Jeff Fix were also in attendance. Also present: Deputy County Administrator Jeff Porter, Clerk to the Board of Commissioners Rochelle Menningen, Records Center Cler Ash Sark-Ward, Communications and Information Coordinator Bennett Niceswanger, Budget Director Bart Hampson, Utilities Director Tony Vogel, IT Director Dan Neeley, EMA and Facilities Director Jon Kochis, Economic and Workforce Development Director Rick Szabrak, JFS Director Corey Clark, FCFC Manager Shavonda Greene, Assistant Prosecuting Attorney Amy Brown-Thompson, Recorder Lisa McKenzie, Auditor Carri Brown, Assistant JFS Director Heather O'Keefe, Regional Planner Nicholas Eastham, Clerk of Courts Branden Meyer, Treasurer Jim Bahnsen, Deputy Engineer Bill Maravy, Operations Administrator Jeff Camechis, Payroll Specialist Christina Spencer, Financial Analyst Taylor Forquer, OSU Extension Area Manager Shannon Carter, Clerk of Courts Records Manager Susanne Simpson, and Sheriff's Deputy Kevin Romine. Also in attendance: Ray Stemen, Rod Stebelton, Roger Stebelton, Jennifer Campbell, and Darrin Campbell.

Virtual attendees: Lori Hawk, Michael Kaper, Shelby Hunt, Shannon Ward, Lori Lovas, Jason Grubb, Sam, Jennifer Effinger, Jessica Murphy, Britney Lee, Andy Robberts, Aaron Kennedy, Sam, Beth Cottrell, Leighann Adams, Deborah, Brian Wolfe, Steven Darnell, and Bayley Fields.

Welcome

Commissioner Davis welcomed everyone in attendance.

Public Comment

Ray Stemen of Lancaster provided a prayer.

County Administration Update

- *The County Administration Update was provided by Deputy County Administrator Jeff Porter, unless otherwise indicated.*

Week in Review

2027 Budget Hearings

The 2027 Budget Hearings will begin at 11:00 a.m. and will continue for the next three Tuesdays. These hearings are part of the annual budget process and will establish funding levels for county agencies and departments. The proposed budgets will be presented to the Board of Commissioners in December for consideration and approval.

Highlights of Resolutions

Administrative Approvals

The review packet contains a list of administrative approvals.

Resolution Review

There are 34 resolutions on the agenda for the Regular voting meeting.

Resolutions of note:

Regular Meeting 39 - 2026
Fairfield County Commissioners' Office
October 6, 2026

- Four financial resolutions from the Commissioners' Office
- A resolution from Economic and Workforce Development to approve a subgrant agreement with Hocking College for pre-apprenticeship funding through a grant from the Ohio Department of Development and from Fairfield County.

Economic and Workforce Development Director Rick Szabrak stated that the resolution from Economic Development with Hocking College was to fund the pre-apprenticeship program, which has 159 applicants.

Commissioner Fix commented on the high application numbers.

- Eleven resolutions from the Engineer's Office to approve declaring projects for 2027 a necessity. These proposed projects were a part of the Engineer's viewings and hearing that occurred on September 15th and 22nd.

Deputy Engineer Bill Maravy shared that included in the resolution, there are two safety projects, a roundabout at Election House Road, and several road improvements.

- A resolution from the Sheriff's Office to approve accepting two vehicles from the City of Canal Winchester into the vehicle inventory for the county.
- A resolution from Transit to authorize filing applications with ODOT for grants through the FTA (Federal Transit Administration).
- A resolution from Community Action to authorize the satisfaction of mortgage on a save the dream, rehab construction loan.

Budget Review

None.

Calendar Review/Invitations Received

Informational Items and Invitations Received

- Residential Electric Governmental Aggregation Pool Meeting, Wednesday, October 7, 2026, 1:00 p.m. located at 20 S. 2nd St., Newark, OH
- CCAO General Government Committee Meeting, Thursday, October 8, 2026, 1:00 p.m.
- FCFC Executive Committee Meeting, Friday, October 9, 2026, 8:30 a.m. located at 831 College Ave., Lancaster, OH
- CCAO Board of Directors Meeting, Friday, October 9, 2026, 10:00 a.m.
- Invitation to the Gay Fad Museum Expansion Ribbon Cutting & Unveiling, Friday, October 9, 2026, 3:00 p.m. located at Park National Bank, 143 W. Main St., Lancaster, OH
- Invitation to the Southeastern Ohio Center for Independent Living Fall Access Summit, Friday, October 23, 2026, 12:00 p.m. at the Athens Community Center

Regular Meeting 39 - 2026
Fairfield County Commissioners' Office
October 6, 2026

Correspondence

- Letters from Fairfield County 4-H students
- Letter requesting a memorial for homicide victims
- Letter regarding impending improvement along US-22
- Letter from Birge and Held Development regarding Sycamore Ridge – Affordable Housing Development

Updates from Elected Officials and Department Heads

Recorder Lisa McKenzie introduced Christy Miller, the new Deputy Recorder.

Clerk of Courts Branden Meyer introduced Susanne Simpson as the new Records Center Manager for the Clerk of Courts.

Auditor Carri Brown shared that the Auditor's website now features the new tax estimator and several new fact sheets. She received a thank-you note from the Pickaway County Auditor for her assistance. To prepare for the Fairfield County Fair, the Weights and Measures department has been hard at work and should finish soon.

Economic and Workforce Development Director Rick Szabrak shared an update on the merging of several counties to the Area 20 Workforce Development Board, which is currently being reviewed by the Governor's office. He stated that the GoBus, which has state-wide transit, will move their Fairfield County stop to the Workforce Center.

IT Director Dan Neeley stated that annual county cybersecurity training is at 71% completion.

Shannon Carter introduced Brittany Multer Hoskins as a new educator at OSU Extension.

Old Business

Commissioner Fix reported several meetings with MORPC.

Commissioner Levacy was impressed by the attendance of last week's State of the County. He also attended the Veterans Hall of Fame meeting, where three inductees were chosen. The induction ceremony will be held in November.

New Business

Commissioner Fix stated he will travel to Belmont County to assist a colleague with their campaign for Commissioner. He will also hold meetings with several villages and townships.

Commissioner Levacy looks forward to the Fairfield County Fair.

Regular (Voting) Meeting

The Commissioners continued to their Voting portion of the meeting and the following Commissioners remained present: Steve Davis, David Levacy and Jeff Fix. Also present: Deputy County Administrator Jeff Porter, Clerk to the Board of Commissioners Rochelle Menningen, Records Center Cler Ash Sark-Ward, Communications and Information Coordinator Bennett Niceswanger, Budget Director Bart Hampson, Utilities Director Tony Vogel, IT Director Dan Neeley, EMA and Facilities Director Jon Kochis, Economic and Workforce Development Director Rick Szabrak, JFS Director Corey Clark, FCFC Manager Shavonda Greene, Assistant Prosecuting

Regular Meeting 39 - 2026
Fairfield County Commissioners' Office
October 6, 2026

Attorney Amy Brown-Thompson, Recorder Lisa McKenzie, Auditor Carri Brown, Assistant JFS Director Heather O'Keefe, Regional Planner Nicholas Eastham, Clerk of Courts Branden Meyer, Treasurer Jim Bahnsen, Deputy Engineer Bill Maravy, Operations Administrator Jeff Camechis, Payroll Specialist Christina Spencer, Financial Analyst Taylor Forquer, OSU Extension Area Manager Shannon Carter, Clerk of Courts Records Manager Susanne Simpson, and Sheriff's Deputy Kevin Romine. Also in attendance: Ray Stemen, Rod Stebelton, Roger Stebelton, Jennifer Campbell, and Darrin Campbell.

Virtual attendees: Lori Hawk, Michael Kaper, Shelby Hunt, Shannon Ward, Lori Lovas, Jason Grubb, Sam, Jennifer Effinger, Jessica Murphy, Britney Lee, Andy Robberts, Aaron Kennedy, Sam, Beth Cottrell, Leighann Adams, Deborah, Brian Wolfe, Steven Darnell, and Bayley Fields.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able and lead the Pledge of Allegiance.

Announcements

None.

Approval of Minutes for September 29, 2026

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the Minutes for the Tuesday, September 29, 2026, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy, and Steve Davis

Approval of State of the County Minutes for September 29, 2026

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the State of the County Minutes for the Tuesday, September 29, 2026, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy, and Steve Davis

Approval of Resolutions from the Fairfield County Board of Commissioners

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolutions:

- | | |
|--------------|---|
| 2026-09.22.a | A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE FAIRFIELD COUNTY BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR |
| 2026-09.22.b | A RESOLUTION TO AUTHORIZE THE ESTABLISHMENT OF NEW SPECIAL REVENUE FUND FOR THE SHINE A LIGHT PROJECT, APPROPRIATE FROM UNAPPROPRIATED IN MAJOR EXPENDITURE OBJECT CATEGORIES. |
| 2026-09.22.c | A RESOLUTION TO APPROPRIATE FROM UNAPPROPRIATED FUNDS IN A MAJOR EXPENSE OBJECT CATEGORY FOR THE SELF-FUNDED INSURANCE FUND# 5376. |

**Regular Meeting 39 - 2026
Fairfield County Commissioners' Office
October 6, 2026**

2026-09.22.d A RESOLUTION TO APPROPRIATE FROM UNAPPROPRIATED INTO A MAJOR EXPENSE CATEGORY, FUND TO FUND TRANSFER FOR THE MATCH, AND CASH ADVANCE FROM THE GENERAL FUND FOR FUND #3011, SUBFUND#8398 FEDERAL AVIATION ADMINISTRATION (FAA) GRANT FY2026 – FAIRFIELD COUNTY COMMISSIONERS

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, David Levacy, and Steve Davis

Approval of a Resolution from the Fairfield County Emergency Management Agency

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Emergency Management Agency:

2026-09.22.e A RESOLUTION AUTHORIZING AN ACCOUNT TO ACCOUNT TRANSFER FOR EMA FUNDS 2890 (SUBFUND 8368) HMEP GRANT 2025 YEAR 1

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, David Levacy, and Steve Davis

Approval of Resolutions from the Fairfield County Engineer

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Engineer:

2026-09.22.f A RESOLUTION TO SCHEDULE AN ANNUAL TOWNSHIP TRUSTEE MEETING

2026-09.22.g A RESOLUTION TO APPROPRIATE FROM UNAPPROPRIATED IN A MAJOR EXPENDITURE OBJECT CATEGORY COUNTY ENGINEER 2024-MOTOR VEHICLE FOR REPAIRS AND MAINTENANCE.

2026-09.22.h A RESOLUTION TO APPROPRIATE FROM UNAPPROPRIATED IN A MAJOR EXPENDITURE OBJECT CATEGORY COUNTY ENGINEER 2024-MOTOR VEHICLE FOR CONTRACTUAL SERVICES

2026-09.22.i A RESOLUTION TO REQUEST FOR APPROPRIATIONS FOR ADDITIONAL UNANTICIPATED RECEIPTS OF MEMO RECEIPTS AND MEMO EXPENSES FOR FUND 3445 COONPATH ELECTION HOUSE INTERSECTION SAFETY IMPROVEMENTS

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, David Levacy, and Steve Davis

Approval of a Resolution from Fairfield County Family and Children First Council

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Family and Children First Council:

Regular Meeting 39 - 2026
Fairfield County Commissioners' Office
October 6, 2026

2026-09.22.j A RESOLUTION TO REQUEST FOR APPROPRIATIONS FOR FUND
#7521 FAMILY AND CHILDREN FIRST COUNCIL (FCFC)

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy, and Steve Davis

Approval of a Resolution from Fairfield County Information Technology

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Information Technology:

2026-09.22.k A RESOLUTION TO APPROVE THE RENEWAL OF A MICROSOFT
ENTERPRISE ENROLLMENT UNDER OHIO CONTRACT
MCSA0092 BETWEEN THE FAIRFIELD COUNTY BOARD OF
COMMISSIONERS AND MICROSOFT CORPORATION

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy, and Steve Davis

Approval of Resolutions from Fairfield Job & Family Services

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job & Family Services:

2026-09.22.l A RESOLUTION TO APPROVE A MEMO RECEIPT AND
EXPENDITURE FOR FAIRFIELD COUNTY JOB & FAMILY
SERVICES, FUND 2015 REIMBURSING FUND 2018

2026-09.22.m A RESOLUTION TO APPROVE A MEMO RECEIPT AND
EXPENDITURE FOR FAIRFIELD COUNTY JOB & FAMILY
SERVICES, FUND 2599 REIMBURSING FUND 2018

2026-09.22.n A RESOLUTION APPROVING FAIRFIELD COUNTY PLAN FOR
INCOME MAINTENANCE EXPENDITURES JOB & FAMILY
SERVICES

2026-09.22.o A RESOLUTION TO APPROVE A MEMO EXP./ MEMO RECEIPT
FOR THE COSTS OF TRANSPORTATION PAID TO FAIRFIELD
COUNTY TRANSIT AS A MEMO EXPENDITURE FOR FUND# 2018
PUBLIC ASSISTANCE FUND [JFS]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy, and Steve Davis

Approval of a Resolution from the Fairfield County Juvenile and Probate Court

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Juvenile and Probate Court:

2026-09.22.p A RESOLUTION APPROVING AN ACCOUNT-TO-ACCOUNT
TRANSFER INTO A MAJOR EXPENDITURE OBJECT CATEGORY –
20100100, PROBATE GENERAL FUND

Regular Meeting 39 - 2026
Fairfield County Commissioners' Office
October 6, 2026

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy, and Steve Davis

Approval of a Resolution from the Fairfield County Sheriff

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Sheriff:

2026-09.22.q A RESOLUTION APPROVING AN ACCOUNT-TO-ACCOUNT
TRANSFER INTO A MAJOR EXPENDITURE OBJECT CATEGORY –
SHERIFF 1001, GENERAL FUND

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy, and Steve Davis

Approval of a Resolution from the South Central Major Crimes Unit

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from the South Central Major Crimes Unit:

2026-09.22.r A RESOLUTION AUTHORIZING AN ACCOUNT TO ACCOUNT
TRANSFER FOR MAJOR CRIMES UNIT FUND 7892 ARPA 2024
GRANT.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy, and Steve Davis

Approval of the Payment of Bills

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

2026-09.22.s A RESOLUTION AUTHORIZING THE APPROVAL OF PAYMENT
OF INVOICES FOR DEPARTMENTS THAT NEED BOARD OF
COMMISSIONERS' APPROVAL.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy, and Steve Davis

Adjournment

With no further business, On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to adjourn at 9:32 p.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Jeff Fix, and David Levacy

The next Review and Regular Meeting of the Board is scheduled for October 13, 2026, at 9:00 a.m.

YEAS: Jeff Fix, David Levacy, and Steve Davis
ABSTENTIONS: None

Jeff Fix Commissioner	Steve Davis Commissioner	David Levacy Commissioner
--------------------------	-----------------------------	------------------------------