

Regular Meeting #53 - 2025
Fairfield County Commissioners' Office
December 9, 2025

Review Meeting

The Commissioners met at 9:00 a.m. in the Commissioners Hearing Room located at 210 E. Main St., Lancaster, OH. Commissioner Fix called the meeting to order, and the following Commissioners were present: Jeff Fix and Steve Davis. Also present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Clerk, Rochelle, Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Budget Officer, Staci Knisley; JFS Director, Corey Clark; IT Director, Dan Neeley; EMA & Facilities Director, Jon Kochis; Economic & Workforce Development Director, Rick Szabrak; Utilities Director, Tony Vogel; Assistant Prosecuting Attorneys, Steven Darnell and Amy Brown-Thompson; Auditor, Dr. Carri Brown; Operations Administrator, Jeff Camechis; Recorder, Lisa McKenzie; Sheriff, Alex Lape; DD Superintendent, Dr. David Uhl; Financial Analyst, Taylor Forquer; Deputy JFS Director, Heather O'Keefe; Deputy Engineer, Mitch Noland; Economic Development Coordinator, Anthony Iachini; Regional Planner, Josh Hillberry; Urban Technician, Chad Lucht; FCFC Manager, Tiffany Wilson; Deputy Sheriff, Kevin Romine; Eligibility Referral Specialist, Theresa Hoyt; Eligibility Referral Specialist, Lindsey Anderson; Information Systems Specialist, Austin Hossfeld; Social Service Worker, Chelsea Menikheim; Social Service Worker, Brittany Roecke; Eligibility Referral Specialist, Ali Edgell; Social Service Worker, Moriah Maffin; Social Service Worker, Emily Jones; Social Service Worker, Alice Bell; and Social Service Worker, Anna Elliot. Also in attendance: Michael Burns, Joshua Grossman, Chris Snider, Ray Stemen, and Garrett Davis.

Virtual attendees: Dave Levacy, Jared Collins, Lori Lovas, Deborah, Lori Hawk, Jeff Barron, Ash Sark, Jerry Stamer, Tony Vogel, Shannon Ward, Stacy Hicks, Shelby Hunt, Tony Howard, Jessica Murphy, Andy Robberts, Leighann Adams, Abby King, Britney Lee, Ashley Arter, Marcy Fields, Marcy Fields, Vince Carpico, Shanda Wyrick, Jason Grubb, Brian Wolfe, and Lynette Barnhart.

Welcome

Commissioner Fix opened the meeting by welcoming everyone in attendance. He spoke about the mentorship provided by Commissioners Davis and Levacy and thanked the Directors and Administrative Staff for their excellence throughout the year.

2026 Budget Recap

Bart Hampson thanked staff who had diligently worked on the budget since April and provided a summary of the budget's highlights. The 2026 revenues are anticipated to be up by 3.4% for a projected total of \$68,844,602.00. Expenditures for 2026 are budgeted 5.4% lower than 2025 at \$70,807,416.13. The Sheriff's Budget makes up 32.2 % of the General Fund and the county will continue to invest in grant writing services, Regional Planning support, veteran services, Ohio University Extension programming, and the Visitation Center. Reductions in 2026 expenditures are largely attributed to the completion of capital improvement projects and the reduction of rent and leasing expenditures.

Commissioner Davis thanked Mr. Hampson, Ms. Knisley, and all county elected officials who contributed to the budget process and the fiscal responsibility experienced over the last several years.

Commissioner Fix stated his appreciation of the joint effort of elected officials and staff in their continued support of the community. He added that he was unaware of any other counties in the State of Ohio that assist their villages and townships like Fairfield County does.

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Hearing, Petition to Vacate a Portion of Sunny Hill Dr., Pleasant Township, 9:15 a.m.

Commissioner Fix opened the hearing at 9:15 a.m.

Jeff Camechis stated that Sunny Hill Drive was in a one lot subdivision and added the Engineer's office does not feel it is necessary to retain the alley. He added that the adjacent farmer has stated he does not have any plans to develop his land.

Commissioner Fix added there are three to four points of access to the adjoining property. He asked if there was anyone who would like to speak that was opposed, in favor of, or was neither in favor nor opposed, of the petition to vacate the unimproved portion of road.

Commissioner Davis stated his support of the petition to vacate the unimproved portion of road.

Hearing was closed at 9:18 a.m.

Basil-Western Rd. Presentation

Rick Szabrak opened the presentation by stating the Basil-Western Road development was kicked off by the DHL facility.

Mitch Noland spoke about the area and the potential development. He also spoke about the widening of a section of the road, a turn lane, and a roundabout.

Commissioner Fix spoke about the angle of the turn at Hill Road and added it is almost impossible for a semi-truck to maneuver.

Noland stated the total project cost is estimated at \$11,800,000.

Michael Burns spoke about the funding of the project and stated a State Infrastructure Bank (SIB) loan had been applied for through ODOT. This would be a \$4M loan at 3%. Another \$7,250,000 would be funded through Fairfield County LTGO Bonds. Burns explained the timing of the Loan and Bonds pending the Commissioners' decision to move forward.

Szabrak stated there is 31% of the area to be developed in the City of Canal Winchester and 69% in the county.

Burns stated the county would need to determine if they want to pursue refunding bonds by February and the deadline to close on the SIB loan would be March 12, 2026.

Dr. Brown stated the obligation debt reimbursement to the general fund would be accounted for over time.

Commissioner Davis asked if there were any indications of uncertainty pertaining to the development.

Szabrak stated that the economy has slowed which will impact industrial growth but there is a lot of movement on this development area.

Commissioner Fix asked if there are additional development opportunities in the general area.

Szabrak replied the immediate area has residential communities but there are several areas along the corridor that can be developed.

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Commissioner Davis asked about the debt limit and about possible concerns. He added that he supports the project but wants everyone to be aware there are risks.

Burns replied there are always risks in commercial development. He added the county has jail bonds and that he is monitoring the bonds to determine if refinancing would be beneficial.

Commissioner Davis thanked Michael Burns for his expertise and the work he does for the county.

Szabrak spoke about project revenues and the county's agreement with DHL. He also provided information on the ODOT TID Grant, and the estimated TIF payments.

Commissioner Fix asked if the county had the ability to control what is built.

Szabrak replied that the three remaining sites are in Canal Winchester and therefore they have control. Violet Township is applying for an OPWC Grant.

Josh Grossman with Dinsmore stated the debt would belong to the county, but the city's portion would be forthcoming.

Szabrak thanked everyone working on the project for their guidance and cooperation.

Commissioner Fix thanked everyone involved with the project. He stated this would be good for the City of Canal Winchester, the county and Violet Township.

Szabrak added that the county would need to improve the roads. He stated there are over 4000 people who leave Fairfield County every day to work in logistics.

Commissioner Davis stated he understands the timing associated with the debt and asked if all the expenses must be upfront.

Grossman replied the funds are federal and the county would have 36 months from the date the bonds are issued to spend them. He added that the county would need to comply with federal tax requirements.

Mitch Noland stated the county received state money to improve the road for DHL. It is possible to only improve in front of DHL, but it would not make sense to have the road decrease in size. He added that the interchange at Diley Road and being built at Pickerington Road does and will create development.

Commissioner Fix told Rick Szabrak and his team that they should continue to move forward with planning.

Dr. Brown stated there will not be an improvement in the Bond rating this year but an AA2 is still very favorable.

Commissioner Davis stated he did not disagree but added that he believes the county is stronger financially than some other similar counties.

Commissioner Levacy spoke and provided his condolences to the Engineer's Office on the loss of an employee. He stated that he is confident that the Basil-Western Road investment will bring about additional development and spoke about his appreciation of the 2026 budget process.

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Public Comments

Ray Stemen of Lancaster provided his gratitude for the holiday season and concluded by offering a prayer.

Legal Update

Amy Brown-Thompson stated the Prosecutor's Office will be assisting with several upcoming training courses including the January CRMS training and the February Cybersecurity training.

Commissioner Davis asked about the resolution for the Lancaster Festival agreement.

Amy Brown-Thompson explained the three-year agreement and added it also allows for the appropriation of the funds.

Commissioner Davis stated his support for the resolution and added that the Lancaster Festival needs to succeed due to its economic impact in the community. He further added that the resolution creates very little to no exposure to the general fund.

Amy Brown-Thompson added that the agreement is appropriate as it applies to travel and tourism for the county.

County Administration Update

- *The County Administration Update was provided by County Administrator, Aundrea Cordle, unless otherwise indicated.*

Week in Review

2025 JFS Leadership Development Cohort

Aundrea Cordle introduced and thanked the 2025 JFS Leadership Development Cohort team. The cohort participants in attendance included Theresa Hoyt, Lindsey Anderson, Austin Hossfeld, Chelsea Menikheim, Brittany Roecke, Ali Edgell, Moriah Maffin, Emily Jones, Alice Bell, and Anna Elliot.

Corey Clark stated the program has been updated and the group was the first class.

ED411 and CCAO Winter Conference

Rick Szabrak, as the President of the Mid-Ohio Development Exchange, delivered the closing remarks at the highly successful ED 411 conference that brought together Economic Development professionals throughout Central Ohio. Commissioner Fix facilitated a panel on housing development. Earlier in the week, several Fairfield County folks attended the CCAO Winter Conference. Commission Fix and Aundrea Cordle both had an opportunity to moderate two different sessions.

Commissioner Fix stated the ED411 Event was the best he has attended. He added that he was reelected to the CCAO Board for another 2 years.

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Board of Commissioners' First Meeting of 2026

The Board of Commissioners will hold their first Review and Regular meeting of 2026 on January 6th at 9:00 a.m. The Commissioners' Reorganizational meeting will start that same day at 8:45 a.m.

Highlights of Resolutions

Administrative Approvals

The review packet contains a list of administrative approvals.

Resolution Review

There are 48 resolutions on the agenda for the Regular voting meeting.

Resolutions of note:

- The first resolution on the agenda is to approve Fairfield County's Annual Appropriations Budget. Bart just provided an update on the 2026 budget and section 5705.38 of the ORC requires the Commissioners, as the county's taxing authority, to pass the annual appropriations. The All Funds Appropriations Budget is \$251,298,481.87 with the General Fund being \$70,807,416.13 of the total. The Workforce Development Budget for 2026 is \$2,337,501.
- The hearing that just occurred regarding the petition to vacate a portion of an unimproved road is on the agenda for approval. The Commissioners viewed the section of road known as a portion of Sunny Hill Drive on December 2nd.
- The reappointment of 5 members to the Port Authority Board is on the agenda. Brian Householder, Luann Snider, Tom James, Robert Carbonara, and Rick Lemonds, all agreed to serve another term on the board.

Rick Szabrak thanked the Port Authority Board and added that Violet Township would need to appoint another board member.

- A resolution to approve the 2026 Community Grants from Meals on Wheels/the Senior Hub. The Meals on Wheels OAAFC Board have recommended \$240,000 in grants and have submitted their recommendations for 16 grants to various senior clubs, boards, and agencies.
- There is a resolution to approve a loan to the Lancaster Festival for \$225,000 to be repaid no later than December 31, 2028.

Commissioner Davis stated he looks forward to the economics created by the Lancaster Festival.

- The Commissioners have a resolution for the approval of a proclamation for Terry Dunlap. Terry has served as a Violet Township Trustee for 32 years and was first elected in 1993.
- The Auditor's Office has two resolutions from the Real Estate division. Both resolutions are for contracts with Woolpert, Inc, one for a five-year contract for aerial imagery and the other resolution is for a four-year contract for oblique imagery.

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Dr. Brown added that the Ohio Department of Taxation has indicated they may adjust the reappraisal timeline.

- Economic and Workforce Development have resolutions related to the Basil-Western Road project that was presented earlier this morning. The first related resolution will allow owners of parcels to make annual service payments in lieu of taxes. The resolution also establishes the Fairfield County Redevelopment Tax Equivalent Fund. The next resolution authorizes a school district compensation agreement between the County, the Canal Winchester School District, the Pickerington School District, and Eastland Fairfield Career and Technical Schools.
- The Engineer's Office has a resolution to approve the contract bid award for the Superstructure Replacement project to US Bridge, a division of the Ohio Bridge Corporation.
- JFS has a resolution to approve an MOU between the Fairfield County JFS Protective Services Division and the Fairfield County Sheriff's Office, the Lancaster Police Department, Pickerington Police Department, Fairfield County Juvenile Court, the Prosecutor's Office, the Fairfield Area Humane Society, the Coroner's Office and the Harcum House as community partners for referring, reporting, investigating and prosecuting child abuse and neglect cases.

Corey Clark stated the MOU is an annual agreement and added his appreciation for all the collaborative partners.

- Regional Planning has four resolutions. Two resolutions to approve a development agreement and Final plat for the South Hampton subdivision in Violet Township. And two resolutions to approve change orders to CDBG projects for sidewalks in the Village of Amanda and paving and drainage in the Village of Bremen.
- Transit has two resolutions. One resolution is to adopt an updated Title VI Policy to ensure compliance with federal nondiscrimination requirements. The other is to adopt a Fairfield County Transit Drug and Alcohol Policy.
- Utilities has a resolution to authorize granting a temporary easement to ODOT for limited access for parcels related to an interchange upgrade on IR 70.

Tony Vogel added that the county has a water plant that backs up to IR 70 and ODOT needs to widen the easement.

- And Community Action has two resolutions authorizing mortgages for rehabs for the Community Housing Impact and Preservation Program.

Budget Review

Budget Director, Bart Hampson, had nothing additional to report.

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Calendar Review/Invitations Received

Informational Items

- Transportation Improvement District Meeting, December 9, 2025, 1:00 p.m., Fairfield County Records Center, 138 W. Chestnut St., Lancaster
- Job & Family Services All Staff Meeting, December 11, 2025, 8:00 a.m. and 1:00 p.m., The Levacy Center, 1550 Sheridan Dr., Lancaster
- Fairfield County Economic Update, December 12, 2025, 8:30 a.m., Fairfield County Workforce Center, 4465 Coonpath Rd. NW, Carroll
- Annual Gathering, Downtown Special Improvement District and Destination Downtown Lancaster, January 22, 2026, 5:30 p.m., The Mill Event Center, 431 S. Columbus St., Lancaster

Updates from Elected Officials and Department Heads

Sheriff Lape stated his office is in the process of finalizing acceptance of a grant for substance abuse in partnership with ADAMH.

Recorder McKenzie is excited to offer notary fraud alert, a new feature from the state. She added that Fairfield County is the first in the area to offer the pilot program. It will be free to any notary and is designed to curtail property fraud and show a notary's report for what has been notarized. She thanked IT for their assistance with a server migration.

Jeff Camechis stated the Engineer's Office is grateful for the salt barn, especially with the recent snow event.

Auditor Brown stated there are two Joint Economic Development Districts, and she has been asked to present final documents for the districts to the county. She thanked everyone for their year-end work and added the deadline for dog licensing is January 31st.

Commissioner Fix stated he has a new dog, and his girlfriend was very appreciative of how easy the dog licensing process is now.

Tony Vogel stated the resolution to appropriate funds for a regional lift station in Violet Township will allow that project to service the entire northern portion of Violet Township.

Rick Szabrak spoke about the upcoming Fairfield County Economic update and added he is expecting record attendance for the yearly event.

Jon Kochis said the airport hangars have their occupancy permits and new tenants will be moving in soon. The damaged hangar should be ready by the end of December. EMA has not received any updates regarding disaster funds from the state, and the Small Business Administration is still receiving calls through their hotline.

Corey Clark stated the holiday donation drive is on pace to exceed the number of children served last year and thanked everyone who has donated to the drive.

Old Business

Commissioner Davis did a commission connection video where he urged people to give charitably to community organizations.

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Commissioner Fix stated he attended several meetings and added that MORPC is doing a great job in the region. He spoke about long-time township trustee, Terry Dunlap, who has dedicated his life to public service and has done a great job of caring for the people of Violet Township.

New Business

Commissioner Davis had the opportunity to provide welcoming remarks at the MORPC Southeast Conference. Senator Moreno visited Fairfield County and provided some positive remarks.

Commissioner Fix added that the meeting was interesting and Senator Moreno spoke at length about his 4 point plan, which he is already implementing.

Regular (Voting) Meeting

The Commissioners continued to the Regular/Voting portion of the meeting, and the following Commissioners were present: Jeff Fix and Steve Davis. Also present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Clerk, Rochelle, Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Budget Officer, Staci Knisley; JFS Director, Corey Clark; IT Director, Dan Neeley; EMA & Facilities Director, Jon Kochis; Economic & Workforce Development Director, Rick Szabrak; Utilities Director, Tony Vogel; Assistant Prosecuting Attorneys, Steven Darnell and Amy Brown-Thompson; Auditor, Dr. Carri Brown; Operations Administrator, Jeff Camechis; Recorder, Lisa McKenzie; Sheriff, Alex Lape; DD Superintendent, Dr. David Uhl; Financial Analyst, Taylor Forquer; Deputy JFS Director, Heather O'Keefe; Deputy Engineer, Mitch Noland; Economic Development Coordinator, Anthony Iachini; Regional Planner, Josh Hillberry; Urban Technician, Chad Lucht; FCFC Manager, Tiffany Wilson; Deputy Sheriff, Kevin Romine; Eligibility Referral Specialist, Theresa Hoyt; Eligibility Referral Specialist, Lindsey Anderson; Information Systems Specialist, Austin Hossfeld; Social Service Worker, Chelsea Menikheim; Social Service Worker, Brittany Roecke; Eligibility Referral Specialist, Ali Edgell; Social Service Worker, Moriah Maffin; Social Service Worker, Emily Jones; Social Service Worker, Alice Bell; and Social Service Worker, Anna Elliot. Also in attendance: Michael Burns, Joshua Grossman, Chris Snider, Ray Stemen, and Garrett Davis.

Virtual attendees: Dave Levacy, Jared Collins, Lori Lovas, Deborah, Lori Hawk, Jeff Barron, Ash Sark, Jerry Starner, Tony Vogel, Shannon Ward, Stacy Hicks, Shelby Hunt, Tony Howard, Jessica Murphy, Andy Robberts, Leighann Adams, Abby King, Britney Lee, Ashley Arter, Marcy Fields, Marcy Fields, Vince Carpico, Shanda Wyrick, Jason Grubb, Brian Wolfe, and Lynette Barnhart.

Pledge of Allegiance

Commissioner Fix asked everyone to rise as able and lead the Pledge of Allegiance.

Announcements

Clerk Menningen announced resolution 2025-12.09.ss would be moved to the Commissioners' section of the voting agenda as the property being addressed belongs to the county.

Approval of Minutes for December 2, 2025

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the Minutes for the Tuesday, December 2, 2025, meeting.

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Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Jeff Fix

Approval of Resolutions from the Fairfield County Board of Commissioners

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolutions:

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| 2025-12.09.a | A resolution approving the 2026 annual appropriation measure, the county budget |
| 2025-12.09.b | A Resolution Approving a Petition to Vacate a Portion of an Unimproved Public Road in Pleasant Township |
| 2025-12.09.c | A resolution approving the reappointments of Mr. Brian Householder, Ms. Luann Snider, Mr. Tom James, Mr. Robert Carbonara, and Mr. Rick Lemonds to the Fairfield County Port Authority. |
| 2025-12.09.d | A Resolution Approving Community Grant Awards for the Meals on Wheels Older Adults Services (The Senior Hub) Levy |
| 2025-12.09.e | A resolution to approve a loan between the Lancaster Festival, Inc. and the Fairfield County Commissioners |
| 2025-12.09.f | A Resolution Authorizing the Approval of a Proclamation |
| 2025-12.09.g | A resolution to approve the Furtherance of Justice (FOJ) appropriation for the County Sheriff as a fund to fund transfer. |
| 2025-12.09.h | A resolution to approve a fund to fund transfer for the Furtherance of Justice (FOJ) Appropriation for the County Prosecutor. |
| 2025-12.09.i | A resolution to approve to appropriate from unappropriated into a major expense category for the Self-Funded Health Insurance Fund# 5376. |
| 2025-12.09.j | A resolution approving an account to account transfer in a major expenditure object category for the Visitation Center. |
| 2025-12.09.k | A resolution authorizing fund to fund transfer for JFS administrative services for FCFC |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Jeff Fix

Approval of Resolution from Fairfield County ADAMH

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolution from Fairfield County ADAMH:

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| 2025-12.09.l | A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for 5000 ADAMH; Fund 2066. |
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Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Jeff Fix

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Approval of Resolutions from the Fairfield County Auditor - Finance

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Auditor - Finance:

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| 2025-12.09.m | A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category –1001, General (Auditor) |
| 2025-12.09.n | A resolution to approve allocation of BWC Specialist direct administrative cost as a memo expenditure for various funds |

Auditor Brown stated that the first resolution classifies year-end expenditures.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Jeff Fix

Approval of Resolutions from the Fairfield County Auditor – Real Estate

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Auditor – Real Estate:

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| 2025-12.09.o | A Resolution Authorizing the Approval of Service Agreement by/between Fairfield County Auditor and Woolpert, Inc. |
| 2025-12.09.p | A Resolution Authorizing the Approval of Service Agreement by/between Fairfield County Auditor and Woolpert, Inc. |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Jeff Fix

Approval of a Resolution from the Fairfield County Board of Developmental Disabilities

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolution from the Fairfield County Board of Developmental Disabilities:

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| 2025-12.09.q | A resolution to approve a memo exp./ memo receipt for the cost of transportation for individuals paid to Fairfield County Transit as a memo expenditure for fund# 2060 - Fairfield County Board of Developmental Disabilities |
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Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Jeff Fix

Approval of a Resolution from the Fairfield County Board of Elections

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolution from the Fairfield County Board of Elections:

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| 2025-12.09.r | A Resolution Authorizing the Approval of an Advance from the General Fund to 2588, VOTER REGISTRATION |
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Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Jeff Fix

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Approval of a Resolution from the Fairfield County Court of Common Pleas

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolution from the Fairfield County Court of Common Pleas:

2025-12.09.s A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Common Pleas Court, Adult Probation; Fund # 2365, County Probation

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis and Jeff Fix

Approval of Resolutions from Fairfield County Economic & Workforce Development

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolutions from Fairfield County Economic & Workforce Development:

2025-12.09.t A Resolution to Approve a memo expense for Fairfield County JFS

2025-12.09.u A resolution declaring the improvement of certain parcels in the unincorporated Township of Violet, County of Fairfield to be a public purpose and exempt from real property taxation for a specified period; designating public infrastructure improvements that will directly benefit such parcels; requiring the owners of such parcels to make annual service payments in lieu of taxes; establishing the Fairfield County Redevelopment Tax Equivalent Fund; and authorizing related actions pursuant to Ohio Revised Code Sections 5709.77 through 5709.80.

2025-12.09.v A resolution authorizing a school district compensation agreement between Fairfield County, Canal Winchester Local School District, Pickerington Local School District, and Eastland Fairfield Career and Technical Schools

2025-12.09.w A Resolution to Authorize the Establishment of a New Fund for the Fairfield County Workforce Center

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis and Jeff Fix

Approval of Resolutions from the Fairfield County Engineer

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Engineer:

2025-12.09.x A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3434 PLE-32/PLE-33 Bridge Replacements Project

2025-12.09.y A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for equipment

2025-12.09.z A Resolution to Approve the Contract Bid Award for the Superstructure Replacement Project.

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Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Jeff Fix

Approval of Resolutions from Fairfield County Job and Family Services

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job and Family Services:

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| 2025-12.09.aa | A resolution to appropriate from unappropriated for Fairfield County Job & Family Services; Workforce Development WIA Fund #2599. |
| 2025-12.09.bb | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2599 reimbursing Fund 2018 |
| 2025-12.09.cc | A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Reflections Group Home LLC. |
| 2025-12.09.dd | A resolution authorizing the approval of a Memorandum of Understanding by and between Fairfield County Job & Family Services, Protective Services Division, The Fairfield County Sheriff's Office, The Lancaster Police Department, The Pickerington Police Department, The Fairfield County Juvenile Court, The Fairfield County Prosecutor's Office, The Fairfield Area Humane Society, The Harcum House, and The Fairfield County Coroner's Office. |
| 2025-12.09.ee | A resolution for a memorandum of understanding between Lancaster City Schools, Bloom-Carroll Local, Pickerington Local, Liberty Union-Thurston Local, Amanda Clearcreek Local, Fairfield Union Local, Walnut Township Local, and Berne Union Local and Fairfield County Job & Family Services, Child Protective Services division. |
| 2025-12.09.ffa | A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Steps Into New Beginnings LLC. |
| 2025-12.09.agg | A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Safe Opportunity Foster Alliance. |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Jeff Fix

Approval of a Resolution from the Fairfield County Juvenile & Probate Court

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolution from the Fairfield County Juvenile & Probate Court:

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| 2025-12.09.hh | A resolution to appropriate from unappropriated in major expenditure object category for Probate Court, General Fund # 1001. |
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Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Jeff Fix

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Approval of Resolutions from the Fairfield County Regional Planning Commission

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Regional Planning Commission:

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| 2025-12.09.ii | A resolution to approve a Development Agreement for the South Hampton Section 1, Part 2 subdivision |
| 2025-12.09.jj | A resolution to approve the South Hampton Section 1, Part 2, Final Plat |
| 2025-12.09.kk | A Resolution to Approve Change Order #1 for the CDBG PY2024 - Village of Amanda – ADA Compliant Sidewalk Ramps Project |
| 2025-12.09.ll | A Resolution to Approve Change Order #1 for the CDBG PY2024 - Village of Bremen – Marietta St Paving & Drainage Improvements and Village of Bremen – Howell Park Improvements – Walking Path project. |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Jeff Fix

Approval of Resolutions from the Fairfield County Sheriff

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Sheriff:

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| 2025-12.09.mm | A resolution to approve the purchasing of a gun by a retiring officer |
| 2025-12.09.nn | A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Sheriff's Office; Fund 2711, Continuous Professional Training |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Jeff Fix

Approval of Resolutions from Fairfield County Transit

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolutions from Fairfield County Transit:

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| 2025-12.09.oo | A Resolution to Approve Fairfield County Transit Title VI Policy |
| 2025-12.09.pp | A Resolution to Approve Fairfield County Transit Zero Tolerance Drug and Alcohol Policy |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Jeff Fix

Approval of Resolutions from Fairfield County Utilities

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolutions from Fairfield County Utilities:

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| 2025-12.09.qq | A resolution authorizing a fund to fund transfer from Greenfield Sewer Fund #5842 to #5847 Debt Service Payments for 2025 - Utilities |
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Regular Meeting #53 - 2025
Fairfield County Commissioners' Office
December 9, 2025

- 2025-12.09.rr A resolution of increasing appropriations, appropriate from unappropriated, account to account, and fund to fund transfer for Utilities funds 5044 and 5854
- 2025-12.09.ss A Resolution Authorizing a Temporary Easement for Limited Access for Highway Purposes of 0.259 Acres of Property owned by the Fairfield County Board of Commissioners and granted to the Ohio Department of Transportation (ODOT)

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Jeff Fix

Approval of Resolutions from the Lancaster-Fairfield Community Action Agency

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolutions from the Lancaster-Fairfield Community Action Agency:

- 2025-12.09.tt A resolution authorizing the approval of the Mortgage on a Program Year 2023, Community Housing Impact and Preservation Program (CHIP), Rehab Construction for Maria Brown
- 2025-12.09.uu A resolution authorizing the approval of the Mortgage on a Program Year 2023, Community Housing Impact and Preservation Program (CHIP), Rehab Construction for Cody William Hill

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Jeff Fix

Approval of the Payment of Bills

On the motion of Steve Davis and the second of Jeff Fix, the Fairfield County Board of Commissioners voted to approve the following resolution for the Payment of Bills:

- 2025-12.09.vv A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Jeff Fix

Adjournment

Commissioners Fix and Davis thanked all Fairfield County staff for their work throughout 2025.

Commissioner Levacy offered his appreciation for the leadership exhibited by Commissioners Fix and Davis and wished everyone a blessed Christmas season.

Commissioner Fix stated that 2026 will be a reelection year for him and he will be seeking reelection. He added his affection for Fairfield County and said he believes it is the best county in Ohio. He thanked everyone in the room for their support.

With no further business, on the motion of Steve Davis, and the second of Jeff Fix, the Board of Commissioners voted to adjourn at 10:51 a.m.

**Regular Meeting #53 - 2025
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December 9, 2025**

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Jeff Fix

The next Regular Meeting is scheduled for 9:00 a.m. on Tuesday, January 6, 2026, in the Commissioners' Hearing Room located at 210 E. Main St., Lancaster, OH.

Motion by: David Levacy Seconded by: Steve Davis
To approve the December 9th, 2025, minutes by the following vote:

YEAS: David Levacy, Steve Davis, and Jeff Fix
ABSTENTIONS: None

*Approved January 6th, 2026

Jeff Fix
Commissioner

Steve Davis
Commissioner

David Levacy
Commissioner

Rochelle Menningen, Clerk

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